

YOUR EMAIL, YOUR WAY

Keep using the email app you know

Switching to Fastmail doesn't mean changing how you check your email. On your computer, phone, and tablet, you can keep the programs you already know — or move to the free Fastmail apps. Either way, I'll set up each of your devices for you, and you can always reach your email from any web browser too.

On every device — your choice

Your email is probably set up on your computer, your phone, and your tablet. On all of them, you have two easy options — and I'll handle the setup either way:

Keep the apps you already use

Whatever you use today — **Outlook**, **Apple Mail**, the **Mail app** on your phone, **Thunderbird** — I'll connect each one to Fastmail so it keeps working just as it does now.

Or switch to the Fastmail apps

The Fastmail app is **free** for computer, iPhone, iPad, and Android. Follow the install guides for your devices, or just ask and I'll set up each one however you like.

✓ Mix and match is fine.

You don't have to choose the same thing everywhere — keep Outlook on your office computer and use the Fastmail app on your phone, if you like. Just tell me how you'd like each device set up.

Wherever you are: the web

No matter which apps you choose, you can **always** reach your email from a web browser — handy on a borrowed or public computer, or when you're away from your own devices.

What's a "web browser"?

It's simply the program you already use to visit websites. You might know it by its name — **Chrome**, **Edge**, **Safari**, or **Firefox**. To check your mail this way, open that program and type `fastmail.com` at the top.



Which password do I use?

This is the one part that trips people up, so here it is in plain terms. It depends only on *how* you're opening your email:

Fastmail app or a web browser

Use the **Fastmail password** — the one we agreed on when I created your account. This is the only password you need to remember.

→ **Your Fastmail password**

Outlook, Apple Mail, or Thunderbird

These use a **separate password that I set up** and keep stored securely. Your app remembers it, so you'll never have to type or recall it.

→ **Handled by Dr. Bob**

! The short version: you only remember one password.

Your **Fastmail password** gets you in through the Fastmail app or any web browser. The password your desktop app uses is one I set up and store safely for you — nothing for you to keep track of.

🏠 Handy when you're away.

On vacation or out of the office, you don't need your office computer — just open a web browser on any device, sign in at `fastmail.com` with your Fastmail password, and there's your email. The **Signing In** guide walks through it step by step.

✅ I'll set it all up — and keep it working.

Connecting your app to Fastmail is something I take care of during setup; there's nothing technical for you to do. If your app ever stops sending or receiving, don't fuss with the settings — just call me.



Provided to you free of charge, courtesy of Bourdage Consulting

(817) 994-7111 · bourdage.net · *If your computer is sick... call Dr. Bob.*